



## Secondary Application

Welcome to the REALTOR® Family. Thank you for choosing the EPCAR as your secondary Association. **All applications will be processed same day with the exception of after hours or on weekends receipt.**  
This form can be filled out on a computer with Adobe Reader.

### CONTACT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Nickname (if used) \_\_\_\_\_ Cellphone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
 Website: \_\_\_\_\_ License #: \_\_\_\_\_  
 Birth Date: \_\_\_\_\_ Today's Date (mm/dd/yyyy): \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

### PROFILE

How many years have you held a Florida Real Estate License?

1 or less     1-3 Years     3-5 Years     5-10 Years     10+ Years

Who is your Primary Association \_\_\_\_\_ What is your NRDS ID \_\_\_\_\_

Are you active or retired military?

Residential Real Estate  Commercial Real Estate  Both       Yes      No

### OFFICE INFORMATION

Office Name: \_\_\_\_\_ Office License # (optional): \_\_\_\_\_  
 Broker Name: \_\_\_\_\_ Office Phone: \_\_\_\_\_  
 Office NRDS #: \_\_\_\_\_ Office Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

### MEMBERSHIP FEES

Join Month	Application Fee	Association (EPCAR)	*State (FR)*	Stellar MLS	*REALTOR® Party Voluntary Investment	Total Due
January	125.00	\$195.00	\$176.00	\$397.25	\$30.00	<b>\$813.92</b>
February	125.00	\$173.33	\$166.33	\$366.00	\$30.00	<b>\$752.66</b>
March	125.00	\$151.67	\$156.67	\$334.75	\$30.00	<b>\$641.42</b>
April	125.00	\$130.00	\$147.00	\$927.33	\$30.00	<b>\$1212.33</b>
May	125.00	\$108.33	\$137.33	\$892.42	\$30.00	<b>\$1155.75</b>
June	125.00	\$86.67	\$127.67	\$741.00	\$30.00	<b>\$982.67</b>
July	125.00	\$65.00	\$118.00	\$701.42	\$30.00	<b>\$921.42</b>
August	125.00	\$43.33	\$108.33	\$661.83	\$30.00	<b>\$860.16</b>
September	125.00	\$21.67	\$98.64	\$622.25	\$30.00	<b>\$798.92</b>
October	125.00	\$260.00	\$295.00	\$582.67	\$30.00	<b>\$997.67</b>
November	125.00	\$238.33	\$285.33	\$543.08	\$30.00	<b>\$936.41</b>
December	125.00	\$216.67	\$275.67	\$503.50	\$30.00	<b>\$875.17</b>

\*\*State is only required if you are a Secondary of out State member and application fee is \$250.00\*\*

Total is shown without state dues.

Contributions to RPAC are voluntary and will be used for political purposes and support of state, local, and federal candidates, and political parties and in issue initiatives. Making a contribution is not a condition of membership in the Association and a member may refuse to contribute without suffering any reprisal. Seventy percent of each contribution is used by RPAC-Florida and RPIC Florida to support state and local candidates and state and local issues. Consult your local Association /Board for the exact percentage going toward each. The balance is sent to National RPAC and is charged against your contribution limits prescribed by 2 U.S.C. 441a. Contributions are not deductible for federal income tax purposes.

**By checking this box and typing my name below, I am electronically signing this application. As such, I acknowledge and consent that my electronic signature should be given the same legal force and effect as a handwritten signature.**

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**NEW BROKERS ONLY\*\*\*\*\***

If you are a new broker with EPCAR there will be an additional fee of **275.00** added to your amount due. **\$125.00** is an office set up fee for EPCAR and **\$150.00** is an office set-up fee for StellarMLS. This fee is required for every new office joining Stellar MLS. Please tell us if you hold StellarMLS through another association.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**New Member Application**

In the event of my acceptance as a member, I agree to abide by the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of EPCAR, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within 90-day timeframe established in the Association’s Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association’s Bylaws as a continued condition of membership. Dues are **nonrefundable** however they will be returned to me in the event EPCAR does not accept my application for membership.

Initials: \_\_\_\_\_

Authorization: I hereby authorize EPCAR to send all communication and other notices, including without limitation notices regarding dues, fees, fines, assessments or other financial obligations, to me at the email address or via text at the number provided on this application. I acknowledge that any communication or notice sent to that email address shall be sufficient for all purposes unless and until I submit written notification to EPCAR which provides for an updated email address. This authorization shall not prohibit EPCAR from sending communications and other notices to me via any other means if EPCAR, in its sole discretion, deems it necessary or appropriate to do so.

Initials: \_\_\_\_\_

**To comply with applicable tax rules and regulations and to comply with USPS second class postage permit requirements for Florida Realtor® and NAR’s Realtor® magazine, it is necessary for Associations/Boards to include the following disclosures on their member dues billing:**

- Portions of your dues used for lobbying purposes that are not deductible on federal income tax returns are: Florida Realtors 25% and National Association Realtors 36%.
- Payments to the Association/Board of Realtors® are not deductible as charitable contributions. Such payments may, however, be deductible as ordinary and necessary business expenses.
- Your member dues include a \$35 mandatory assessment by the National Association of Realtors® for all Realtors® and Realtor-Associates® to fund a nationwide public awareness campaign that includes TV network and cable ads highlighting the value a Realtor® brings to a transaction and stressing the importance of using a Realtor®.
- Your member dues also include a \$30 mandatory, non-pro-ratable assessment by the Florida Realtors® for the advocacy fund.

Initials: \_\_\_\_\_

I understand and agree to complete all necessary and required courses within the time period specified, including but not limited to Orientation, Code of Ethics and MLS classes. As stated in the EPCAR Policies & Procedures Section 4.6, failure to comply with this will result in the applicant being dropped from consideration by the Association. Reapplication to the Association will require payment to the Association of a new application fee in the amount equal to the original application fee. Any request to delay attendance must be made in writing three days prior to the date of the class. All dates below are as of Date of Application.

Orientation Class – 90 Days

Code of Ethics - 90 Days

MLS Basic & MLS Compliance – 60 Days

Initials: \_\_\_\_\_

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS or Foundations), may contact me at the information I furnished. The consent applies to changes in contact information provided by me to the Association(s) in the future. (Subject to state and national laws)

**By checking this box and typing my name below, I am electronically signing this application. As such, I acknowledge and consent that my electronic signature should be given the same legal force and effect as a handwritten signature.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Stellar Participation Fee & Activation Agreement

## New Member Application

This agreement is made on \_\_\_\_\_ between the Subscriber and Stellar Multiple Listing Service.

- Annual Participation Fee \$ \_\_\_\_\_
- New Member Setup \$95 (this fee will also apply for members reinstating after 1 full billing cycle)
- New Company Processing Fee \$220 (this fee will also apply for brokers reinstating after 1 full billing cycle) Member
- Reactivation Fee \$125 (this fee will apply to members who have been inactive for less than 1 full billing cycle)

The access issued to each Participant or Subscriber is unique and strictly confidential to that person. Authorized Participant./Subscriber agrees that should a disclosure of account information result in access by an unauthorized third party, Authorized Participant./Subscriber may be subject to penalties as follows:

1. A fine of up to \$15,000 (as determined by the Board of Directors) for each occurrence will be assessed against any Participant./Subscriber found to have allowed or provided access to the MLS system by an unauthorized person.
2. Permanent revocation of on-line access rights for the second instance.

In compliance with Stellar MLS Rules and Regulations, this Agreement provides for the Participant./Subscriber as a primary or secondary member, to gain immediate access to the MLS and Public Record database for use in listing, searching and retrieving the data contained therein. **This right is contingent upon the PARTICIPANT, SUBSCRIBER completing the required training course within the 60-day period allowed. Failure to do so will result in suspension of the right to access the MLS database.** The Participant./Subscriber agrees to comply with Stellar MLS Rules and Regulations. Any other use, reuse, or resale of this data is prohibited. The term of this Agreement shall commence upon initiation of service to the Participant./Subscriber. The Agreement is not assignable. The Participant./Subscriber hereby indemnifies the Service and any Reciprocal Service and agrees to hold harmless from and against all claims, losses, damages, costs and expenses of any kind, including attorney's fees, and from liability to any person arising from a Participant./Subscriber.

**Definition of MLS Participant.** Any REALTOR® of any other Association/Board or any non-Realtor® who is a principal, partner, corporate officer, or branch office manager acting on behalf of a principal, without further qualification, except as otherwise stipulated in these rules, shall be eligible to participate in Stellar MLS upon agreeing in writing to conform to the Rules and Regulations thereof and to pay the costs incidental thereto. However, under no circumstances is any individual or firm, regardless of membership status, entitled to Multiple Listing Service "membership" or "participation" unless they hold a current, valid real estate broker's license and offer or accept cooperation and compensation to and from other Participants or are licensed or certified by an appropriate state regulatory agency to engage in the appraisal of real property.

\*\* Use of information developed by or published by Stellar MLS is strictly limited to the activities authorized under a Participant's licensure(s) or certification and unauthorized use is prohibited. Further, none of the foregoing is intended to convey "participation" or "membership" or any right of access to information developed by or published by a Board Multiple Listing Service where access to such information is prohibited by law.

NEW (or current) Office/Company Name: \_\_\_\_\_

Your Name (Print) \_\_\_\_\_ License #: \_\_\_\_\_

Attention Principal Broker: MLS participation fees are paid by the authorized user directly to Stellar MLS: 247 Mailltland Ave, Altamonte Springs, FL 32701. Due date is May 15 (annually). Penalties will apply to all payments not received by 5:00 PM. The principal broker is ultimately responsible for the payment of all fees for participating licensees in his/her company. MLS fees or pro-rated MLS fees are not refundable.

**By checking this box and typing my name below, I am electronically signing this application. As such, I acknowledge and consent that my electronic signature should be given the same legal force and effect as a handwritten signature.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your default password is "password1." Please change your password on the Stellar MLS website at [stellarmls.com](http://stellarmls.com).